



## May 9 and 10, 2024 Continuing Education

### *Instructions and Descriptions*

**Important: Please read carefully to ensure that you fulfill the requirements for your designation.**

Designation	Instructions
<b>CCM</b> – Commission for Case Manager Certification	<b>Sign in once</b> at the continuing education table at the start of Day 1 and <b>pick up an Evaluation Form</b> . No sign out. <b>Pick up certificates</b> and turn in Evaluation Forms at the 10:45 break on Day 2. You report your own credits.
<b>CDMS</b> – Certified Disability Management Specialists	<b>Sign in once</b> at the continuing education table at the start of Day 1 and <b>pick up an Evaluation Form</b> . No sign out. <b>Pick up certificates</b> and turn in Evaluation Forms at the 10:45 break on Day 2. You report your own credits.
<b>Oregon Voc Counselors</b>	<b>No sign-in or sign-out. Pick up an Attendance Verification Sheet</b> at the continuing education table at the start of Day 1. <b>The Verification Sheet must be initialed</b> in each room when you attend a session. After the final session you attend, <b>turn in your sheet at the continuing education table and pick up your certificate.</b>
<b>Adjusters (IEA)</b>	<b>Sign in once</b> at the continuing education table at the start of Day 1 and <b>pick up an IEA certificate</b> at the 10:45 break on Day 2. No sign out. You retain your certificate to document attendance.
<b>Oregon Claims Examiners</b>	At the start of Day 1 <b>pick up an Attendance Verification Sheet. The Verification Sheet must be initialed</b> in each room when you attend a session. At the conclusion of the conference <b>turn in your sheet</b> at the continuing education table and <b>pick up your Claims Examiner certificate.</b> You retain your certificate to document attendance.
<b>Insurance Agents</b> (Oregon Producer Credit)	<b>Sign-in once</b> at the continuing education table at the start of Day 1 and <b>pick up an Attendance Verification Sheet.</b> Be sure to include your national producer or license number. <b>The Verification Sheet must be initialed</b> in each room when you attend a session. At the conclusion of the conference <b>turn in your sheet at the continuing education table.</b> Credits will be submitted by the WCD after the conference.
<b>MCLE</b> – Minimum Continuing Legal Education (Oregon Bar)	<b>Sign in once</b> at the continuing education table at the start of Day 1 and <b>pick up an affidavit.</b> No sign out. <b>Turn in the affidavit</b> at the 10:45 break on Day 2. The IWCF reports your credits after the conference.
<b>SHRM</b> (Society for Human Resource Management)	<b>Attendees sign in once</b> at the continuing education table at the start of Day 1 and <b>pick up a certificate.</b> No sign out. You report your own credits.
<b>Others</b>	<b>No sign-in or sign-out needed. Pick up a Certificate of Attendance</b> from the continuing education table at the 10:45 break on Day 2.

**Certificates will be distributed at the 10:45 break on the second day of the conference.**  
*(Oregon producer, voc counselor, and CLE credits will be reported after the conference)*

If you have any questions, please visit the conference registration table during the conference. After the conference contact Jennifer Hlad, 971-719-6023, [jennifer.l.hlad@dcbs.oregon.gov](mailto:jennifer.l.hlad@dcbs.oregon.gov); or David Earnest, 386-677-0041; [dearrest@IWCF.US](mailto:dearrest@IWCF.US).

**ATTENDANCE VERIFICATION FORM**  
**For Oregon Producers, Claims Examiners, and Voc Counselors**

Attendee Name: \_\_\_\_\_

If you are a producer, please provide your Oregon license number: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Please indicate the continuing education you would like to receive. Mark all that apply.

- Oregon Claims Examiner       Oregon Vocational Counselor       Oregon Producer Credit

Time	Title/Date	Speaker or Room Host Initials
<b>May 9, 2024</b>		
8-9 a.m.	Keynote session: State of the Industry and Modernization Update <i>(Does not qualify for voc counselor credit)</i>	
9:15-10:15 a.m.	WC101: From Injury to Closure, Pt. 1	
9:15-10:15 a.m.	The Preferred Worker Program – Demystifying Benefits with a Case Study	
9:15-10:15 a.m.	Discussing Our Culture: Intersection of Physical and Psychological Safety <i>(Does not qualify for voc counselor credit)</i>	
10:30-11:30 a.m.	WC101: From Injury to Closure, Pt. 2	
10:30-11:30 a.m.	FAQ with the Small Business Ombudsman and Maximize worksite productivity with Oregon WCD return-to-work programs	
10:30-11:30 a.m.	Embracing diversity, equity, and inclusion to support our employees and customers <i>(Does not qualify for voc counselor credit)</i>	
1-2 p.m.	Recordables and Reportables, Pt. 1 <i>(Does not qualify for voc counselor credit)</i>	
1-2 p.m.	First payment of time loss <i>(Does not qualify for voc counselor credit)</i>	
1-2 p.m.	Risk Rx: The Prescription to Lowering your Driver's Risk Level, Pt 1 <i>(Does not qualify for producer, workers' comp. claims examiner, or voc counselor credit)</i>	
2:15-3:15 p.m.	Recordables and Reportables, Pt. 2 <i>(Does not qualify for voc counselor credit)</i>	
2:15-3:15 p.m.	Diving into the Medical Arbitrator Process and Workers' Compensation Dispute Resolution Process	
2:15-3:15 p.m.	Risk Rx: The Prescription to Lowering your Driver's Risk Level, Pt 2 <i>(Does not qualify for producer, workers' comp. claims examiner, or voc counselor credit)</i>	
3:30-4:30 p.m.	Claim Obligations for Employers and Providers <i>(Does not qualify for voc counselor credit)</i>	
3:30-4:30 p.m.	Physical Therapy to Maximize Function and Reduce Time Away From Work and Costs for the Injured Worker <i>(Does not qualify for producer or voc counselor credit)</i>	
3:30-4:30 p.m.	Appellate Update with the Workers' Compensation Board <i>(Does not qualify for voc counselor credit)</i>	
<b>May 10, 2024</b>		
8:30-9:30 a.m.	Keynote Session: Both Sides of the Bar <i>(Does not qualify for voc counselor credit)</i>	
9:45-10:45 a.m.	Claims Processor Legislative Update and Language Matters	
9:45-10:45 a.m.	Total Worker Health Awareness, Pt. 1 <i>(Does not qualify for producer credit or workers' comp. claims examiner credit)</i>	
9:45-10:45 a.m.	Top 10 reasons for disputes and how to avoid them <i>(Does not qualify for voc counselor credit)</i>	
11 a.m. – 12 noon	The Perspective from the Injured Worker	
11 a.m. – 12 noon	Preventing chronic illness and disability in the workplace vis-à-vis the Total Worker Health Approach <i>(Does not qualify for producer credit or workers' comp. claims examiner credit)</i>	
11 a.m. – 12 noon	WCD Claim Submission Tips and 801 processing and completing for insurers <i>(Does not qualify for voc counselor credit)</i>	

**SUBMIT THIS FORM TO THE CONTINUING EDUCATION TABLE AT THE CONFERENCE CONCLUSION**